

**THE COMPANIES ACT, 2017
THE COMPANIES REGULATIONS, 2024**
[Section 14(1)(c), 167 & 197 and Regulations 50, 54 & 30]

PARTICULARS OF DIRECTORS AND OFFICERS, INCLUDING THE CHIEF EXECUTIVE, SECRETARY, CHIEF FINANCIAL OFFICER, AUDITORS, LEGAL ADVISER AND IN CASE OF SINGLE MEMBER COMPANY, NOMINEE OF SOLE MEMBER OR OF ANY CHANGE THEREIN

PART-I

(Please complete in bold capital letters)

1.1 CUIIN (Registration Number)

1.2 Name of the Company

1.3 Fee Payment Details 1.3.1 Challan No 1.3.2 Amount

PART-II

2. Particulars*:

Present Name in Full	NIC No. for Pakistani, or NICOP No. for overseas Pakistanis, or Passport No. in case of a foreigner	Usual residential address	Designation	Nationality**	Business Occupation*** (if any)	Date of present appointment or change	Mode of appointment / change / any other Remarks*** *	Nature of directorship (nominee/ other *****
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
2.1 New appointment/election:								
2.2 Ceasing of Office/Retirement/Resignation/Removal/Death/Disqualification:								
2.3 Any other change in particulars relating to columns (a) to (f) above:								

- * *In the case of a firm, the full name, address and above-mentioned particulars of each partner, and the date on which each became a partner.*
- ** *In case the nationality is not the nationality of origin, provide the nationality of origin as well.*
- *** *Also provide particulars of other directorships or offices held, if any.*
- **** *In case of listed company also mention whether the person was appointed as “independent, or executive or non-executive or female director quota*
- ***** *In case of a director nominated by a member or creditor the name of such nominating or appointing body shall also be mentioned in column (i), and a copy of resolution from the nominating or appointing body be attached.*

PART-III

3. Particulars of nominee in case of single member company for the purpose of section 14 or any change therein:

Present Name in Full	NIC No. for Pakistani, or NICOP No. for overseas Pakistani, or Passport No. in case of a foreigner	Nationality	Usual residential address, Telephone number & Email address	Date of appointment or change	Relationship of Nominee with single member
(a)	(b)	(c)	(d)	(e)	(f)

PART-IV

4.1 Declaration:

I do hereby solemnly and sincerely declare that the information provided in the form is:

- (i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and
- (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable.

4.2 Name of Authorized Officer with designation/ Authorized Intermediary

4.3 Signatures

4.4 Registration No of Authorized Intermediary, if applicable

4.5 Date Day Month Year

Enclosures:

1. Consent of each Director / Chief Executive upon their appointment/re-appointment/election on the prescribed appendix
2. Copy of nomination letter from the appointing authority in case the person is nominated under any of the provisions of the Act.
3. Copy of NOC/approval from concerned department (Ministries or Regulatory Authorities or SECP) is required for companies with licensing activities etc.
4. Consent of auditor, in case of appointment/re-appointment of auditor
5. Copy of resignation letter (in case of resignation of a director or chief executive), duly signed by resigning director or chief executive, verified through an affidavit on stamp paper duly signed by the person who has signed this Form and attested by an oath commissioner and witnessed, be attached.
6. If the person appointed is a foreigner, please provide 9 sets of Bio-Data & valid Passport for onward submission to Ministry of Interior (MOI) for clearance along with undertaking in original.
7. Sufficient evidence in case of removal/ death / disqualification of Director/ Chief Executive may be attached.
8. Any other documents, as required by the registrar.
9. Original challan or other evidence of payment of fee specified in Seventh Schedule of the Act (not applicable in case of online filing)

Appendix to Form-9

**THE COMPANIES ACT, 2017
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[Section 167]**

(Applicable in case of appointment or election of director(s) or Chief Executive)

CONSENT TO ACT AS DIRECTOR / CHIEF EXECUTIVE

1. Name of the Company

2. I/we, the undersigned, have consented to act as Director(s) / Chief Executive of the above-named company pursuant to section 167 of the Companies Act, 2017, and certify that I / We am / are not ineligible to become Director(s) / Chief Executive under section 153 or 177 of the Companies Act, 2017.

Name in full	Designation	Address	Occupation	NIC No or passport No. in case of Foreign National	Signature